

**BRILLIANT MINDS ACADEMY SCHOOL OF  
THE ARTS**



**HOME OF THE KNIGHTS**

**School Catalog**

**2023-2024**



**Brilliant Minds Academy**  
**School Of The Arts**

## *About us*

**Mission Statement:** *Having an attitude of thankfulness will assist us on bad days. God will give us all the strength we need to succeed. Phil 4; 13 I can do all things through Christ which strengthens me.*

- K** -We Are **Kind**
- N** -We Are **Nobel**
- I** -We Are **Iconic**
- G** -We Are **Glorious**
- H** -We Are **Heroes**
- T** -We Are **Teamwork**
- S** - We Are **Success**

## *Statement of Faith*

To glorify God spiritually, academically, and socially is the great commission is at the very heart of all we do, as a fellowship of believers committed to a quality Christian education. We serve as a unity to that there is one living and true God, the Father, the Son, and the Holy Spirit, equal in power and glory. Genesis 1:26

## *Admissions*

We are committed to establish a K-12 standard curriculum; however, we acknowledge God is 1<sup>st</sup> in all our studies to implement the education and life experiences to each curriculum.

### **Policy and Procedures:**

Parents Fine Arts is a Ministry that is led through God. We've incorporated Music, Dance, And Theater as a part of our curriculum and elective for a requirement of Graduation for students K-12.

Parents upon completing the application you acknowledge that you will ensure the following below is effectively met,

- Participate in school activities and events.
- Communicate effectively with teachers.
- Abide by school rules and policies.
- Assure all schoolwork and homework is turned in on time.

## *Core Personal Values*

- The BMA School, you are agreeing to the Statement of Foundational Family Values:  
*“Acknowledge God who is our Lord and Savior. Proverbs 3:6,*
- Help cultivate an atmosphere that emphasizes personal, spiritual, academic, and relational growth.
- Put aside dishonesty, injustice, prejudice, immodesty in dress or behavior, slander, gossip, obscene language,
- 100% of Parent / Guardian have full involvement of their child / children education.
- Parents and students maintain good citizenship amongst staff and teachers.  
*“Obey and you will be blessed. Deuteronomy 11:28,*
- Help cultivate an atmosphere that emphasizes personal, spiritual, academic, and relational growth.
- Respect all Administration Staff and Teachers
- Full commitment of involvement in your child/ children's educational and elective studies
- Practice good works toward all.

- “Accountability” is a necessary element of discipleship. This sometimes is in the form of encouragement to stay the course, or other times for loving correction.
- We ask that all parents and students “Put on” compassion, kindness, humility, gentleness, patience, forgiveness, and supremely, and love atmosphere.

## Code of Ethics

### Brilliant Minds Academy School of The Arts (6036)

(Adapted from the Code of Ethics of the Education Profession in Florida and Principles of Professional Conduct for the Education Profession in Florida)

1. Our school values the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. Essential to the achievement of these standards are the freedom to learn and to teach and the guarantee of equal opportunity for all.
2. Our primary concern is the student and the development of the student's potential. Employees will therefore strive for professional growth and will seek to exercise the best professional judgment and integrity.
3. Concern for the student requires that our instructional personnel:
  - a. Shall make reasonable effort to protect the student from conditions harmful to learning and/or to the student's mental and/or physical health and/or safety.
  - b. Shall not unreasonably restrain a student from independent action in pursuit of learning.
  - c. Shall not unreasonably deny a student access to diverse points of view.
  - d. Shall not intentionally suppress or distort subject matter relevant to a student's academic program.
  - e. Shall not intentionally expose a student to unnecessary embarrassment or disparagement.
  - f. Shall not intentionally violate or deny a student's legal rights.
  - g. Shall not harass or discriminate against any student on the basis of race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, handicapping condition, sexual orientation, or social and family background and shall make reasonable effort to assure that each student is protected from harassment or discrimination.
  - h. Shall not exploit a relationship with a student for personal gain or advantage.
  - i. Shall keep in confidence personally identifiable information obtained in the course of professional service, unless disclosure serves professional purposes or is required by law.
4. Aware of the importance of maintaining the respect and confidence of colleagues, of students, of parents, and of the community, employees of our school must display the highest degree of ethical conduct. This commitment requires that our employees:
  - a. Shall maintain honesty in all professional dealings.
  - b. Shall not on the basis of race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, handicapping condition if otherwise qualified, or social and

family background deny to a colleague professional benefits or advantages or participation in any professional organization.

- c. Shall not interfere with a colleague's exercise of political or civil rights and responsibilities.
- d. Shall not engage in harassment or discriminatory conduct which unreasonably interferes with an individual's performance of professional or work responsibilities or with the orderly processes of education or which creates a hostile, intimidating, abusive, offensive, or oppressive environment; and, further, shall make reasonable effort to assure that each individual is protected from such harassment or discrimination.
- e. Shall not make malicious or intentionally false statements about a colleague.
- f. Training Requirement All employees, educational support, instructional personnel and administrators are required as a condition of employment to complete training on these standards of ethical conduct.

Reporting Misconduct by Instructional Personnel and Administrators All employees, educational support, instructional personnel and administrators have an obligation to report misconduct by instructional personnel and school administrators which affects the health, safety, or welfare of a student.

Examples of misconduct include obscene language, drug and alcohol use, disparaging comments, prejudice or bigotry, sexual innuendo, cheating or testing violations, physical aggression, and accepting or offering favors.

***Reports of misconduct of employees should be made to  
Juanita McGhee (954)-513-4819 [jmcghee.bmaschools@gmail.com](mailto:jmcghee.bmaschools@gmail.com)***

***Reports of misconduct committed by administrators should be made to  
Latasha Belton (954)513-4819 / Juanita McGhee (954)-709-4339***

Legally sufficient allegations of misconduct by Florida certified educators will be reported to the Office of Professional Practices Services.

Policies and procedures for reporting misconduct by instructional personnel or school administrators which affects the health, safety, or welfare of a student are posted on (i.e. bulletin board, front office, break room, etc.?)

***And on our Web site at (<https://bmaschools.org>)***

Reporting Child Abuse, Abandonment or Neglect All employees and agents have an affirmative duty to report all actual or suspected cases of child abuse, abandonment, or neglect. Call 1-800-96-ABUSE or report online at: <http://www.dcf.state.fl.us/abuse/report/>.

Signs of Physical Abuse The child may have unexplained bruises, welts, cuts, or other injuries; broken bones; or burns. A child experiencing physical abuse may seem withdrawn or depressed, seem afraid to go home or may run away, shy away from physical contact, be aggressive, or wear inappropriate clothing to hide injuries.

Signs of Sexual Abuse The child may have torn stained or bloody underwear, trouble walking or sitting, pain or itching in genital area, or a sexually transmitted disease. A child experiencing sexual abuse may have unusual knowledge of sex or act seductively, fear a particular person, seem withdrawn or depressed, gain or lose weight suddenly, shy away from physical contact, or run away from home.

Signs of Neglect The child may have unattended medical needs, little or no supervision at home, poor hygiene, or appear underweight. A child experiencing neglect may be frequently tired or hungry, steal food, or appear overly needy for adult attention.

Patterns of Abuse: Serious abuse usually involves a combination of factors. While a single sign may not be significant, a pattern of physical or behavioral signs is a serious indicator and should be reported.

Liability Protections Any person, official, or institution participating in good faith in any act authorized or required by law, or reporting in good faith any instance of child abuse, abandonment, or neglect to the department or any law enforcement agency, shall be immune from any civil or criminal liability which might otherwise result by reason of such action. (F.S. 39.203)

An employer who discloses information about a former or current employee to a prospective employer of the former or current employee upon request of the prospective employer or of the former or current employee is immune from civil liability for such disclosure or its consequences unless it is shown by clear and convincing evidence that the information disclosed by the former or current employer was knowingly false or violated any civil right of the former or current employee protected under F.S. Chapter 760. (F.S. 768.095)

## *Attendance Policy*

*Attendance*, - All compulsory age students are required to attend school every day of the 180-school year or the equivalent on an hourly basis pursuant to the State Board of Education.

*Please see Attendance Procedures for both Excused and Unexcused Absences and Tardy's.*

Should the student become ill and or is unable to attend, it is the responsibility of the Parent to notify the school of the absence. Failure to do so, will result in an unexcused absence or tardy. BMA School of the Arts understands the importance of attendance and we employ parents and teachers to communicate effective through email, phone and or school texting system.

In the event of a natural disaster or inclement weather, parents will be notified that the Attendance and Tardy Policy has been lifted resulting in no adverse action to the student. Please see the Excused and Unexcused Absence chart below.

<i>Excused Absence</i>	<i>Unexcused Absence</i>
<i>Doctor's appointment (must have Dr. note)</i>	<i>Family Vacations / Without Proper Notice</i>
<i>Medical/ Sickness/ Injury</i>	<i>Overslept</i>
<i>Family Emergency</i>	<i>Babysitting</i>
<i>Bereavement</i>	<i>Missing the School Bus</i>
<i>Unforeseen Disasters</i>	
<i>Religious Holidays</i>	

## *Late Policy*

Attendance plays a major role for all students academically. It prevents students from receiving low grades on time class work assignments, homework, and tests. Each student will be given the opportunity to make-up any class work assignments. Please see the tardy policy below:

1-4 Tardy- No Action

5-7 Email/Phone call from teacher.

7-10 Email/Phone call from Assistant Principal

11-Call from Principal and Parent Teacher Conference

## *Educational Policy*

*Brilliant Minds Academy of the arts is a Christian based school that understands the importance of embracing our Mission of merging the arts with belief and education. We strive to make disciples of Jesus Christ. Our Mission is to surpass the academic standards set forth the state by ensuring that are teaching concepts are practical, innovative and modern to reach the students of today's society.*

*We trust our comprehensive and innovative approach that is grounded on biblical principles to develop and inspire our youth through implementing the arts.*

*Proverbs 24:3-4 states that through wisdom a house is built, and it is established.*

*By knowledge the rooms are filled with all precious and pleasant riches.*



## *Elementary School K-5 Requirement Courses*

*Literacy -Language Arts*

*Mathematics*

*Science*

*Social Studies*

*Physical Education*

*All students K-5 will have Read at Home Plans to support young learners in Literacy.*

## *Middle School 6-8 Requirement Courses*

### *Language Arts*

*6-8<sup>th</sup> Grade; M/J Language Arts / Advanced*

*6-8<sup>th</sup> Grade; M/J Intensive Reading*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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### *Mathematics*

*6-8<sup>th</sup> Grade; M/J Mathematics*

*7<sup>th</sup> Grade; M/J Accelerated Mathematics*

*8<sup>th</sup> Grade; Pre-Algebra*

*8<sup>th</sup> Grade; Algebra 1 / Honors -High School Credit*

*8<sup>th</sup> Grade; Geometry - High School Credit*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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## Science

*6<sup>th</sup> Grade; M/J Earth Space Science / Advanced*

*7<sup>th</sup> Grade; M/J Life Science / Advanced*

*8<sup>th</sup> Grade; Biology – High School Credit*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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## Social Studies

*6<sup>th</sup> Grade; World History / Advanced*

*7<sup>th</sup> Grade; M/J Civics / Advanced*

*8<sup>th</sup> Grade; M/J United States History*

*8<sup>th</sup> Grade; World History / Advanced -High School Credit*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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## High School 9-12 Requirement Courses

### Mathematics

*Algebra 1 / Honors*

*Geometry / Honors*

*Algebra 2 / Honors*

*College Liberal Arts*

*Probability and Statistics*

*Pre-Calculus*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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## English

*English 1 / Honors*

*English 2 / Honors*

*English 3 / Honors*

*English 4 / Honors*

*AP-Literature & Composition*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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## Science

*Biology / Honors*

*Chemistry / Honors*

*Physics / Honors*

*AP Biology*

*AP Chemistry*

*AP Environmental Science*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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## Social Studies

*World History / Honors*

*US History / Honors*

*US Government / Honors*

*Economics with Financial Literacy / Honors*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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*Electives -Credit will be applied to the equivalent of 24.*

*Physical Education*

*Spanish 1 & 2*

*French 1 & 2*

*Dance*

*Music-Choir-Band*

*Drama*

*Each subject area has an overview of the requirements for that subject area, options for earning the required credits, and course descriptions.*

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***Grading Scale Policy***

Description	Percentage Breakdown	Letter Grade Scale	Grade
Class work	25%	97-100	A
Test/ Quiz	25%	80-89	B
Projects	20%	70-79	C
Homework	10%	60-69	D
Participation	20%	59-Below	F

*\*The Letter Grading Scale is based on the percentages in the above chart. Each student is required to participate to receive the percentage for each Description.*

# *Exam Policies and Procedures*

## **ANNUAL ASSESSMENT REQUIREMENT:**

Florida Statutes require a private school participating in either prong of the Family Empowerment Scholarship Program, the Florida Tax Credit Scholarship Program or the Hope Scholarship Program to demonstrate academic accountability by annually administering or making provisions for students participating in a scholarship program to take one of the nationally Norm-Referenced tests identified by the Department of Education or the statewide assessments pursuant to Section 1008.22, Florida Statutes. Students with disabilities for whom standardized testing is not appropriate are exempt from this requirement.

- ❖ Students K-12<sup>th</sup> will be selected by the state individually to take the test before the school year ends.
  - *Students' 3<sup>rd</sup>, 5<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup>, & 12<sup>th</sup> will be tested for next grade level.*
  - *Exams will be taken the end of the 4<sup>th</sup> semester.*
  - *Students will be tested in all required subjects for next grade level.*
  - *Any student that is absent will need an excused absence.*
  - *Students with disabilities will have modified testing; however testing is not required upon parent notification.*

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*Student Name (PRINT)*

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*Student Signature*

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*Date*

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*Parent/Guardian Name (PRINT)*

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*Parent/Guardian Signature*

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*Date*

## Security Policies

*Our main goal is to provide a safe learning space environment to our students and staff.*



- *All visitors must check in at the main entrance of the school's front office.*
- *Signing any student out, must be done so in person, parents must have a valid updated parent Pick-Up contact form and a Emergency Contact Form*
- *A valid photo ID is required upon entering.*
- *All visitors must wear a visitor's pass on school grounds.*
- *Students and staff may not open doors for any person at any time.*
- *Parents or citizens who wish to observe a classroom while school is in session are required to arrange such visits in advance with the classroom teacher(s), with final approval by the principal, so that class disruption is kept to a minimum. Advanced arrangements can include an email, a mailed letter, or a phone call which notifies the school employee of the exact day and time of the visit.*



- ❖ *In an emergency, call 911 immediately. To submit a safety concern that is not urgent, you can do so anonymously. Help identify and intervene with at-risk individuals BEFORE they hurt themselves or others by reporting non-urgent threats, harassing behaviors, illegal activity (vandalism, theft, the sale of drugs), as well as information about planned crimes.*

## *Cell Phone Use Policies and Procedures*

# Cell Phone Policy



*As we are now in the 21<sup>st</sup> Century, we are aware of the use of mobile devices such as cell phones, tablets, and laptops. As we refer to the Knights and utilize the meanings of who we are and what we pose, we ask that all staff and students respect one other when it comes to the use of their mobile devices.*

- *Students may use their mobile device when a teacher or staff allows the use during lecture.*
- *Students may use their mobile devices when they're at lunch or breakfast.*
- *It is not recommended that students K-5 bring their mobile device to school.*
- *Teachers and staff are required to apprehend a student's phone if he / she abuses the rules of the cell phone policy.*
- *A parent or Guardian will be required to retrieve the cell phone / mobile device.*
- *Here at BMA School Of The Arts, we do not allow any sort of Cyber Bullying / misconduct use on any Social Media Outlets or on the Schools Property / any other school.*

\_\_\_\_\_  
*Student Name (PRINT)*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent/Guardian Name (PRINT)*

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

## *Drop off and pick-up policy.*

*Students should be picked up and dropped off at the car loop only.*



### **AM DROP OFF:**

- Please drive through the loop slowly(5 mph)
- Upon arrival, please pull to the end of the driveway, or up to the car in front of you.
- **PLEASE REFRAIN FROM USING YOUR CELL PHONE / TEXTING WHILE IN THE CAR LOOP**
- DO NOT EXIT the car; your child should be the only one exiting.
- Your child should exit the car from the passenger side of the automobile.
- After your child exits, please exit the car loop in a safe fashion and have an excellent day.

### **PM PICK UP:**

- Please drive through the loop slowly and have your name tag displayed to expedite your child's pickup.
- Upon arrival, please pull to the end of the driveway, or up to the car in front of you.
- **PLEASE REFRAIN FROM USING YOUR CELL PHONE / TEXTING WHILE IN THE CAR LOOP**
- Do not exit your car; we will assist your child when you pull up to the loading zone.
- After your child enters the car, please make sure they put on their seatbelts.
- Exit the car loop in a safe fashion and have an excellent day.

*If we follow the procedures set forth, Brilliant Minds Academy School of The Arts will continue to remain a safe and secure school, especially during our drop off and pick up times. If you have any questions or ideas to better streamline our procedures, please feel free to let us know how we can approve.*



## *Drug and Alcohol Policy*



- Possessing or using drugs, alcohol, and/or tobacco products, including unauthorized over-the-counter medications or unauthorized prescription medications.
- Sale or attempted sale and/or transmittal of drugs, alcohol, and/or tobacco products, including authorized or unauthorized over-the-counter medications or prescription medications.
- Possessing drug paraphernalia of any sort, candy-like substance
- Possession with the intent to sell.
- Attending school under the influence.
- Having controlled substance with the intent to sell/ distribute.

*Having any controlled substance will result in an expulsion.*

\_\_\_\_\_  
*Student Name (PRINT)*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent/Guardian Name (PRINT)*

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

# **Media Release Form All Students 2023/2024 All Grades**

As a parent of a student enrolled at **BMA School Of The Arts**, I understand that my child may be photographed, videotaped and/or interviewed by news media, social media, and or not limited by other schools for informational and/or promotional purposes, as indicated below,

**You Must Mark a Choice in Both Section A and Section B**

x(If no choice is marked in both sections, then the choice will default to (Choice #1)

## **Section A - External Outlets/Media**

**Please Check Choice #1 or Choice #2**

1.      **I WILL** permit my student to be photographed videotaped, sporting events, and/or interviewed by news media, social media, and/ or not limited by other schools.
2.      **I WILL NOT** permit my student to be photographed videotaped, sporting events, and/or interviewed by news media, social media, and/ or not limited by other schools.

## **Section B – BMA School Of The Arts**

**Please Check Choice #1 or Choice #2**

1.      **I WILL** permit my student to be photographed, videotaped, and/or interviewed for school publications (e.g., yearbooks and school newspapers), school communication tools (e.g., websites and social media), school events and activities.

***For sporting events, athletic team member positions and jersey numbers may be disclosed.***

2.      **I WILL NOT** permit my student to be photographed, videotaped, and/or interviewed for school publications (e.g., yearbooks and school newspapers), school communication tools (e.g., websites and social media), school events and activities.

***For sporting events, athletic team member positions and jersey numbers may be disclosed.***

\_\_\_\_\_  
Student Name (PRINT)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (PRINT)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

# *Welcome Back To School*

## *Welcome Parents / Guardians,*

*Thank you for taking the time to inquire about us. We value your decision on selecting us to provide exceptional education for your child / children. Here at BMA School of The Arts we are dedicated to educate all of our students. One of our missions is to expand the minds of our youth, there is much more in this world for dreams to come true.*

## *Welcome Students,*

*Thank you for joining the Knights Family. We are excited to have you apart of our program. As we will explore in our Fine Arts Department, we look forward to developing our youth in our Sports Program.*

*“Every great dream begins with a dreamer. Always remember, you have within you the strength, the patience, and the passion to reach for the stars, to change the world.”*

*— Harriet Tubman*

*“If no one has told you that they loved you today point the finger to yourself and say,*

*“I Love Me Some Me”*

*— Ms.McGhee*

*“The passion to inspire the youth to know “ALL THINGS ARE POSSIBLE” if I can change one’s mindset for a greater purpose imagine how many others, I can inspire to be great”*

*— Ms.Belton*

***Brilliant Minds Academy School Of The Arts***

***Home Of The Knights***